



Inspire Teaching School Alliance Safeguarding Protocols

This is a summary document and should be read alongside our Safeguarding Policies

Our Safeguarding Statement

Inspire Teaching School Alliance is committed to safeguarding all children, young people and vulnerable adults who we encounter as part of the work of the Teaching School. We are also committed to ensuring that all of our Alliance Schools have necessary training to ensure that they are fully equipped to safeguard pupils within their own organisations. We believe that all children, young people and vulnerable adults have an equal right to protection from abuse, regardless of their age, race, religion, ability, gender, language, background or sexual identity and consider the welfare of the child/ young person / vulnerable adult is paramount.

We will take every reasonable step to ensure that children, young people and vulnerable adults are protected where our staff and associates are involved in the delivery of our work. All persons working on behalf of the Inspire Teaching School Alliance are expected to be aware fully aware of safeguarding our safeguarding practice. All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately.

Through training and access to up to date information, all persons working on behalf of Inspire will be able to make to make informed and confident decisions regarding safeguarding. We expect everyone (staff, associates, partners, volunteers and anyone working on behalf of the Teaching School) to have read, understood and adhere to this policy and related procedures.

Inspire will ensure that this policy is consistent with the following:

- Statutory guidance *Keeping Children Safe in Education – Statutory Guidance for Schools and Colleges* (as regularly updated)
- The governments *Working to Safeguard Children 2015* which sets out statutory guidance for agencies
- The government's *Prevent Duty for Schools – July 2015*

We will also take account of guidance given by:

- Information Sharing – March 2015
- The Northamptonshire Safeguarding Children Board (NSCB) at: www.northamptonshirescb.org.uk
- Government publication What to do if you're worried that a child is being abused

Working on behalf of Inspire as an employee, associate, volunteer or partner, we have a duty to conduct ourselves in a manner that reflects positively on the work of the Teaching School, adheres to the policy of the TSA and is within the parameters of statutory guidance

and that which is provided by our Local Authority. It is the responsibility of all persons working on behalf of Inspire to ensure that they are conversant with Inspire Policy.

Our detailed Safeguarding Policies are available at
www.inspireteachingschools.org

Identification

Inspire Photographic ID badges must be worn when visiting schools, participating in training, leading courses or when representing Inspire in formal situations.

Conduct

When representing Inspire, please demonstrate respect to children and adults alike at all times.

Dress and Appearance

We recognise that dress and personal appearance is a matter of personal choice and self-expression. However, we would ask that when you represent Inspire you take care to ensure that you are dressed safely and appropriately for the role that you are undertaking and in a way that is respectful to yourself and others.

Training

All persons working on behalf of Inspire are expected to undertake an Introduction or Refresher for Safeguarding and Child Protection every two years. We also ask that you keep up to date with changes in legislation by frequently visiting the safeguarding section of our website at: www.inspireteachingschools.org

Please contact office@inspireteachingschools.org if you need to update your training.

Confidentiality

Working in and with schools implies that staff, associates, volunteers and partners will have access to confidential information. Careful management of confidential information is required. It must always:

- Remain confidential and only be shared on a need to know basis and never be shared in casual conversations.
- Be transferred securely if linked to child protection and safeguarding.
- Always be treated sensitively and never used for the advantage of others.
- Be shared in confidential places and not held in open spaces such as offices or other public spaces.
- Only be shared with trusted professionals; if in doubt seek advice and DO NOT share the information until you have assurance of sustained confidentiality.

Use of Images

Images must only be taken if prior permission is granted by the Head Teacher of a school/organisation and in the case of a child, written permission is given by the child's parent. Evidence of permission must be available for scrutiny if requested. No images should be taken by phone or held on any device beyond its intended purpose. Images must only be used for activities linked to Inspire and NOT distributed to any other party. Such material must never be published on social networking sites including: Facebook, Snap Chat, Instagram, You Tube or other sites.

On Line Media

Inspire recognises the value of social networking to promote events and activities that are in the interests of learning for children. However, Inspire advises against any negative or abusive comments or information made against a school, any adult or child, or the Teaching School. Confidential information must never be shared. Misuse will be managed through official channels.

Mobile Technology

All personal recording devices such as phones, cameras etc. should be stored securely out of site when in a school. Mobile phones must not be used in any area of a school where children or young people are present. Please make yourself aware of a schools' policy for the use of mobile phones.

Whistleblowing

This is a mechanism to enable staff to voice any concerns that are made in good faith. There should be no fear of repercussion and staff who use whistleblowing procedures have their employments rights protected. Any staff who are concerned about the behaviour of a colleague has a duty to report this to the Development Lead of the TSA or to the Chair of Trustees.

Safer Recruitment

At least one member of an interview panel will be trained in Safer Recruitment in interview situations. We advise refreshers in safer recruitment training every five years.

Data Protection

Confidential data must be password protected and encrypted. Devices containing confidential information should be secured securely and encrypted appropriately. All pupil data should be held securely.

A Position of Trust

Authority in role places persons who work on behalf of Inspire in a position of trust. It is imperative that this is recognised and that care and responsibility is exercised in the relationships that are formed with children and young people. Any unequal balance of power must be recognised and any tendency to exploit or harm or use power for personal advantage must be avoided. Professional boundaries should always be maintained.



Learning Today for Tomorrow's World

Code of Behaviour

The follow principles guide our actions.

Integrity

We are honest with ourselves and others.

Nobility

We work with dignity, respect and decency.

Sharing

We seek to disseminate innovative and effective practice.

Partnership

We actively promote collaboration locally, nationally and internationally.

Ingenuity

We seek creative opportunities to solve problems.

Responsibility

We accept responsibility and evaluate our work and actions.

Ethical

Our decision and actions are based on Inclusive and ethical practices.